



Rural Cemetery Operational Assistance Grant

Application Form

Date: _____

Grant Application Form

Red Deer County's objective in creating an Application form for the **Cemetery Operational Assistance Grant** is to simplify and standardize the granting process. **Please note that a budget is required for this application.** When applying for this grant, kindly provide the information requested below:

Cemetery Name: _____

Cemetery Legal Land Owner: _____

Cemetery Legal Land Location: _____

Number of Cemetery Plots: _____

Primary Contact: _____

Mailing Address: _____ **POSTAL CODE** _____

(All correspondence and cheques will be mailed to this address)

Contact Phone Number: _____

E-mail Address: _____

Societies Act / Cemeteries Act: _____

Incorporation Number: _____

1. Is your cemetery providing burial plots to residents of Red Deer County? _____

2. If yes, how many burials have been done in the past year? _____

3. Provide a brief description of how grant funds will be utilized?

PROJECTED BUDGETS – Years 2019, 2020, 2021:

CEMETERY BUDGET

EXPENSES:		<u>2019</u>	<u>2020</u>	<u>2021</u>
Bank Charges:				
Communications: (Telephone, postage, Fax bills)				
Insurance:				
Maintenance:	Parking Lot			
	Yard/Weeds			
	Equipment			
	Grass (mowing)			
Supplies:	Office			
	Computers/Printer			
Other Expenses:				
TOTAL EXPENSES:				

REVENUE: (List all revenue sources)		<u>2019</u>	<u>2020</u>	<u>2021</u>
Grants: (DO NOT INCLUDE RED DEER COUNTY GRANT)				
Donations:				
Other:				
TOTAL REVENUE:				
NET OPERATING COSTS:				

**AMOUNT REQUESTED
FROM RED DEER COUNTY:**

MANDATORY ATTACHMENTS

- Financial Statement
- Complete listing of board members along with a daytime phone number and e-mail

DECLARATION STATEMENT

We, the two representatives, certify that this application is complete and accurate.

Name _____

Title _____

Date _____

Name _____

Title _____

Date _____

The personal information on this form is being collected for the purpose of determining eligibility of an applicant to receive a Council grant. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to Council during a Council meeting. Questions regarding the collection of this information can be directed to the FOIP Coordinator at 403.350.2150

Obligations Upon Receiving Grant

Grant recipients will receive a Grant Agreement outlining the approved grant amount if applicable, including specific items approved or denied, and the project goals and outcomes expected. Organizations may only spend grant funds on the specific items approved. Recipients must submit a report within the time identified in the Grant Agreement to account for funds spent and to indicate the success in achieving project / programs goals and objectives through measures identified in the approved application. Failure to submit a report, or delinquency in submission, may affect future grant application consideration. At any time, grant recipients must permit a representative of Red Deer County to examine records to determine whether the grant funding has been used as intended and approved.

Please be aware that upon approval and receipt of this grant, your cemetery board will be required to complete an Accounting Form.