



ASSESSMENT SERVICES
 38106 Range Road 275
 Red Deer County, AB T4S 2L9
 Phone: 403.350.2166
 Fax: 403.346.9840

**Request for Assessment Information
 Assessed Person's Property 299 Request Form**

Important Information:

- The purpose of this form is for an assessed person, or their authorized agent, to request under section 299 of the Municipal Government Act, "*information to show how the assessor prepared the assessment of that person's property*" that may not be available on the Red Deer County website at www.rdcountry.ca
- This form must be completed in full and submitted with payment of \$100.00 per requested roll. Upon receipt of the completed form and the appropriate payment, the Red Deer County Assessment Services Department will compile and send the requested information within 15 days. Illegible, inaccurate, or incomplete forms will be rejected. Please contact the Red Deer County Assessment Services Department at 403-350-2166 if you require assistance.

Part A Property Assessment account for which information is requested (please print)

1. Is the Requestor the: Property Owner or Agent (if Agent, please complete Part B)
2. Name of the Assessed Person on the Assessment Notice:
 Name: _____
 Contact Name: _____
 Property Roll #: _____
 Address: _____
 Contact Phone: _____

Part B Agent Information (if applicable, please complete and submit Agent Authorization form)

Agent Name: _____
 Agent Contact Name: _____
 Agent Contact Phone: _____

Part C Preferred Method of Receipt (please select a method and provide required information)

Email: _____
 Mail (address if different from Part A): _____

Part D Acknowledgement and Certification

By Signing below, I acknowledge and certify that:

- I understand that, if I complete Part B of this form, I will only receive information from the Red Deer County Assessment Services Department after a 2022 Letter of Authorization has been submitted to Assessment Services.
- I understand that I am requesting property assessment information pertaining to the property assessment roll number identified in Part A for the 2021 assessment (2022 tax) year only.
- I understand that a fee of \$100.00 per roll request is due and payable upon submission of this form and has been included with this request.

Signature of Assessed Person/Agent: _____

Printed Name of Signatory Person and Title: _____

Date: _____