



CORPORATE SERVICES
38106 Range Road 275
Red Deer County, AB T4S 2L9
Phone: 403.350.2150
Email: info@rdcounty.ca

REQUEST FOR TAX CERTIFICATE

Property Owner Full Name (required):

Legal Description of Property:

Lot: _____ Block: _____ Plan: _____

OR

Quarter: _____ Sec: _____ Twp: _____ Rge: _____ Mer: _____

Requested by: _____

Phone Number: _____

Email: _____

Is the property being sold?

Yes

No

If yes, what is the closing date: _____

File #: _____

Notes: _____

Please note: *Tax certificates cannot be processed until payment is received. Credit Card payments can be made online at rdcounty.ca/OptionPay*

Please note that the personal information requested in this form is protected under the Freedom of Information and Protection of Privacy Act (FOIP). Collection of the personal information is authorized under FOIP, Section 33(c) and is required to facilitate requests received by the County for a tax certificate. If you have any questions regarding FOIP, call 403.350.2150 and ask for the FOIP Coordinator.

HELPFUL TAX CERTIFICATE INFORMATION

To ensure we have the correct property and owner information, please include the following information:

- Owner's full name
- Legal Description
- **Roll number** (If possible)
- Civic Address (If possible)

Cost:

- Tax certificates are **\$25.00** and payment is required before the request can be processed.

**Please note that photo copies of cheques are not necessary, as certificates cannot be issued until payment is received.*

Example:

Current Owner: John M. Smith and Sarah L. Smith

Legal: Plan 0321456, Lot 1, Block 1 OR SE – 2 – 35 – 54 – 5

The more information provided by your office will help us complete your request in a timely manner.

Thank you.

Red Deer County