



## **Community Engagement Sites Operational Assistance Grant Information and Application Package**

Red Deer County has grant funding available to Community Engagement Sites in the County. Grant funds provided may be used for general operational expenses such as insurance costs, utilities, staffing, and maintenance expenses etc. Applications for the purchase of capital items **will not** be considered under this program.

Community Engagement Sites are eligible for annual funding to a maximum of \$5,000.00 per urban site and up to \$10,000.00 for rural sites.

Red Deer County Policy 5.010 includes the following criteria:

- Each Community Engagement Site must provide access to learning opportunities for students, the business community, and the general public. Sites must be open and available to all County residents, businesses, and staff.
- Sites must provide on-site support for persons or businesses wishing to access video conferencing and other broad band learning applications.
- Programs accessible at the Community Engagement sites shall include but not be limited to the following: Science and Technology; Health; Educational Professional Development; Business; Community Development; and Arts.

Complete written applications for funding are to be forwarded to the Community Services Department prior to **April 15<sup>th</sup>** each calendar year. Processing of applications may take up to **45 days**.

Each year Council will confirm, through the budget process, the allocated amount for the grants. If you have any questions about this application, please contact the Community Services Department at 403.350.2150 or by e-mail at [sbolkowy@rdcounty.ca](mailto:sbolkowy@rdcounty.ca)

Please send or fax the complete application to:

### **Community Engagement Sites Annual Basic Operational Assistance Grant**

Red Deer County

38106 Rge. Rd. 275

Red Deer County, AB T4S 2L9

Fax: 403.342.8655



## Community Engagement Sites Operational Assistance Grant

Date: \_\_\_\_\_

### Application Form

#### Grant Application Form

Red Deer County's objective in creating an Application form for the **Community Engagement Sites Operational Assistance Grant** is to simplify and standardize the granting process. When applying for this grant, please provide the information requested below.

#### ORGANIZATION INFORMATION

Organization Legal Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(All correspondence and cheques will be mailed to this address)

Contact Person: \_\_\_\_\_

Telephone: (W) \_\_\_\_\_ (H) \_\_\_\_\_ (Fax) \_\_\_\_\_

Cell: \_\_\_\_\_

E-Mail: \_\_\_\_\_

#### SITE

Name of Site: \_\_\_\_\_

Legal Description / Address: \_\_\_\_\_

Is your site receiving any financial assistance from other agencies, level of governments or other sources?

Yes  No

(If yes – please explain) \_\_\_\_\_

Hours and Days of Operation: \_\_\_\_\_





