



## Rural Community Facility Capital Assistance Grant Information and Application Package

Red Deer County has grant funding available to **non-profit** community organizations, agricultural societies, recreation societies or associations and hall boards at least one year old to assist with funding capital projects. The application must be for the maintenance, repair, or enhancement of existing facilities located within Red Deer County.

Due to limited funds and the anticipated large volume of applications, not all requests meeting the established criteria will obtain grant approval, and a grant amount less than that sought by the applicant may be awarded.

Rural Facilities will be eligible to receive between \$1,000.00 to \$100,000.00 in funding for capital projects involving maintenance and upkeep. A comprehensive feasibility study done at the cost of the applicant is required prior to Council consideration for groups that are constructing a building structure. Groups applying for enhancements to a building such as carpeting or windows are not required to complete a comprehensive feasibility study.

The grant will be paid out on Council's approval. It is expected that County funds be leveraged by community contribution like sweat equity or fundraising, private partnerships and additional municipal/provincial dollars. Community organizations requesting funding for the construction of a new hall or expansion of an existing hall will be required to provide a financial contribution to the costs involved. The County will consider a contribution of up to 25 percent to a maximum of \$100,000 of the new build/expansion costs.

Applications must be for projects consistent with the Municipal Government Act, Public Park, and public recreation area, or school authority purpose. Funds received must be for recreation, cultural, or community facilities that are open for the use and enjoyment of **all County residents**. Grant funding for events or activities will not be considered under this program.

Application for projects that duplicate existing facilities in a community or compete between community groups will not be supported.

**Financial Statements, a complete list of board members, electronic photos, and supplier quotations and estimates must be attached to the grant application.** Eligible applicants should have status under the Societies Act. Those applicants that do not have status shall indicate so on the application and advise of their intention to register.

Complete written applications for funding are to be forwarded to the Community Services Department prior to **September 18th, 2017**. Applicants will be notified through written correspondence the status of their application. The County requires a final financial accounting of all expenditures.

If you have any questions about this application, please contact the Community Services Department at 350.2150 or by e-mail at [sbolkowy@rdcounty.ca](mailto:sbolkowy@rdcounty.ca)

Please email, deliver, fax or mail the complete application to:

**Rural Community Facility Capital Assistance Grant**

Red Deer County

38106 Rge. Rd. 275

Red Deer County, AB T4S 2L9

Fax: 403.342.8655



## Rural Community Facility Capital Assistance Grant

### Application Form

Red Deer County's objective in creating an application form for the **Rural Community Facility Capital Assistance Grant** is to simplify and standardize the granting process. When applying for this grant, please provide the information requested below.

**DATE:** \_\_\_\_\_

#### ORGANIZATION INFORMATION

Organization Legal Name: \_\_\_\_\_

Incorporation Act Registered Under (If Applicable): \_\_\_\_\_

Incorporation Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
*(All correspondence and cheques will be mailed to this address)*

#### Primary Contact:

Name and Last Name: \_\_\_\_\_

Daytime Phone: *(Including area code)* \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Fax: \_\_\_\_\_

#### Alternate Contact:

Name and Last Name: \_\_\_\_\_

Daytime Phone: *(Including area code)* \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Fax: \_\_\_\_\_

**FACILITY**

Name of Facility: \_\_\_\_\_

Legal Description / Address: \_\_\_\_\_

Registered Holder of Land Title: \_\_\_\_\_

Please give us a brief description of your organization.

\_\_\_\_\_

Please describe in detail the work to be carried out and need for this project.

\_\_\_\_\_

Describe how the project will benefit your community and the County.

\_\_\_\_\_

What other grants have been applied for?

\_\_\_\_\_

What are the annual operating expenses for this facility? \$ \_\_\_\_\_

How many months of the year does this facility operate? \_\_\_\_\_

Estimated project start date: \_\_\_\_\_

Estimated completion date: \_\_\_\_\_

**PROJECT BUDGET**

<b>ESTIMATED EXPENDITURES</b>	
<b>TOTAL PROJECT EXPENDITURES</b>	
<b>ESTIMATED REVENUE</b> (List all grant sources separately)	
<b>Grants:</b> (please specify) <b>DO NOT INCLUDE RED DEER COUNTY GRANTS</b>	
<b>TOTAL PROJECTED GRANTS</b>	
<b>Donations or Fund Raising:</b>	
<b>TOTAL DONATIONS OR FUNDRAISING</b>	
<b>GROUP CONTRIBUTIONS TO PROJECT:</b>	
1. Cash	
2. Volunteer work	
a) Labour _____ hours @ \$ _____ per hour	
b) Equipment _____ hours @ \$ _____ per hour	
<b>TOTAL GROUP CONTRIBUTIONS</b>	
<b>TOTAL ESTIMATED REVENUE</b>	
<b>TOTAL PROJECT EXPENDITURES</b>	
<b>NET PROJECT COSTS</b> ( <i>EXPENDITURES Less TOTAL ESTIMATED REVENUE</i> )	
Amount Requested from Red Deer County	

