January 2018

Rural Community Annual Basic Operational Assistance Grant

Accounting of Funds

Grant Accounting Form

This accounting form has been designed to assist Red Deer County in ensuring the grant funds are used according to the guidelines, and that all funds distributed are accounted for accordingly. Red Deer County requires that accounting forms be submitted by ***December 31, 2018.***

Accounting Instructions:

The following information **must** be provided:

- List and **attach copies of all receipts** for maintenance work completed
- Signature of two board members

Community Hall Name:

Community Hall Legal Land Location:

Community Hall Board Contact Name:

Contact Address:

Contact Phone Number:

Community Hall Board Contact E-mail:

List of Expenses:	Amount $
Total:	$0.00

Name of Community Hall Board Contact: _____

Name of Community Hall Board Chairperson: _____

NOTE: Accounting Forms must be received by ***December 31, 2018*** at Red Deer County, 38106 Rge Rd 275, Red Deer County, AB T4S 2L9 Tel: 403.350.2150 Fax: 403.342.8655